

## **Haverford Middle School PTO Meeting Minutes 5/13/14 HMS Library**

A meeting of the Haverford Middle School (HMS) PTO was held in the HMS library.

**In attendance:** Dan Horan (Principal), Katie Campbell (Teacher Representative), Nichole Bethel (President), Jen Hufnal (Vice-President), Maria Purdy (Treasurer), Lillian Mittleman, Catherine Frank, Ray Betz, Peter Monteleone, Zsolt Olah

President Bethel called the meeting to order at 7:00 PM.

### **Opening of Meeting and Approval of Minutes**

Ms. Mittleman made a motion to approve the minutes of the 4/8/14 PTO meeting; the motion was seconded by Mr. Monteleone and passed unanimously by acclamation.

### **Old Business**

- Activity Night – The next Activity Night is this Friday and more volunteers are needed. Two are signed up but 8 more are needed.
- Administrative Professionals Day – The PTO gave gift cards and flowers to all of the secretaries.
- Box Tops – The Box Tops challenge made \$614. The winning teams in the challenge were: 6<sup>th</sup> Grade – Florida Panthers, 7<sup>th</sup> Grade – Peregrine Falcons, 8<sup>th</sup> Grade – Spotted Lemurs. The winning teams were rewarded with a water ice party.
- 8<sup>th</sup> Grade Career Awareness Day – There were 27 speakers. The day went very smoothly.
- Teacher Wish List – The teachers showed their appreciation for the picnic tables and wireless presenters with many wonderful thank you notes presented to the PTO.
- Spirit Wear – The last sale ends May 5<sup>th</sup>. Fall and winter sales are planned for next year. Extra water bottles were purchased to sell at the 6<sup>th</sup> grade orientation.
- IMPACT Update – Impact testing will be May 29<sup>th</sup> and June 12<sup>th</sup> after school in the computer lab. Families should sign their children up for one of the two dates. Need volunteers to collect the \$5 and check students in. Testing is expected to take 30 to 45 minutes. There is no transportation available.

### **New Business**

- Committee Chairs 2014-2015 – Several Committee Chairs are needed for: Staff Appreciation Luncheon, MLK Day of Service, Market Day, 6<sup>th</sup> Grade Dance.
- 6<sup>th</sup> Grade Orientation – Orientation will be on June 10<sup>th</sup>. Volunteers will be in the computer lab to help parents sign up for PTO manager.
- 7<sup>th</sup> Grade Dance – The dance will be on May 30<sup>th</sup> from 7 to 9 PM with a DJ. It is a beach party theme.
- 8<sup>th</sup> Grade Dance – The dance will be on June 6<sup>th</sup> from 7 to 9:30 PM. The theme is “Night at the Oscars.” There is a tee shirt competition and the winning design will be printed on tee shirts that the class will wear to Hershey Park for the class trip.
- PTO Website – The kids are still working on the web design. The web site should be ready to go in June.
- June Meeting – Ms. Mittleman made a motion not to hold a June meeting which was seconded by Mr. Monteleone. The motion passed unanimously by acclamation.

### **Teacher’s Report**

Ms. Campbell provided a separate written report for May covering the following topics (summarized here):

- A list of upcoming events in May and June. Check the calendar on the HMS website for

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details.

- Yearbook: Students who did not order yearbooks may be able to do so on a first come first served basis (cash only) with priority to 8<sup>th</sup> graders, then 7<sup>th</sup> then 6<sup>th</sup>. Listen to the announcements for sale days.
- District Art Show: The art show will be Tuesday 5/27- Thursday 5/29 5:30 to 8:30 PM at the middle school in Gym D.
- Reading Olympics: The Reading Olympics took place on April 29<sup>th</sup>. Both HMS teams took home a blue ribbon.

### **Principal's Report**

Mr. Horan prepared a separate agenda for his portion of the meeting.

- Retirements – Tom Capista, Pattie Cobb, Sue Kratzinger, Wanda Merkle, Chuck Damiani, Ken Peters.
- Thank You – Mr. Horan expressed appreciation to the PTO for Career Day, the picnic tables and the PPT devices (wireless pointers).
- Elementary School Orientation – Students: Chatham Park 5/23, Coopertown 5/27, Lynnewood 6/2, Chestnutwold 6/4, Manoa 6/6; Parents: 6/10 from 7 to 8:30 PM.
- End of the Year Awards – Team awards will be during the week of 6/9; Spring awards will be 6/3 at 7 PM and 8<sup>th</sup> Grade Honors will be 6/11 at 7 PM. Criteria for 8<sup>th</sup> Grade Honors will be posted on the web site so families know how these are decided.
- Leveling Letters. If parents would like to discuss changing their child's assigned level, they should get in touch.
- Team/Teacher Notification – Notification will occur earlier in August than in past years.
- Lockdown Drill with a Variable – The lockdown drill took place and feedback forms were completed. Feedback will be used to correct problems and improve the next drill. There is an earthquake drill that will be practiced this spring. Also, safety software is being introduced to connect with the local/state police. 22 teachers have been trained.

### **Questions/Comments**

- Ms. Mittleman asked for an e-mail blast to be sent inviting parents to join the high school PTO.

The next PTO meeting is scheduled for Tuesday, September 9<sup>th</sup> at 7 PM in the HMS Library.

The meeting was adjourned at 8:00 PM.

*Many thanks to Jen Hufnal who took notes during the meeting which I have transcribed.*

Respectfully submitted,

Merri Lee Newby  
Secretary